



**UTAH INSURANCE DEPARTMENT
TITLE INSURANCE AGENCY
ANNUAL REPORT CHECKLIST**

Report is due each year by midnight April 30th
Incomplete reports will not be accepted and will be considered not filed

____ **Transmittal Document**

<http://insurance.utah.gov/rules/R592-3%20Transmittal.xls>

____ **Annual Report of Controlled Business Transactions**

[Utah Administrative Code (U.A.C.) R590-136-5]

<http://insurance.utah.gov/Title%20Transactions.pdf>

____ **Annual Report, Financial Condition, Transactions and Affairs**

[Utah Administrative Code (U.A.C.) R590-136-4]

<http://www.insurance.utah.gov/rules/r590-136.htm>

<http://insurance.utah.gov/EscrowForm.xls>

- ☐ Escrow Cost Analysis Form
- ☐ Balance Sheet, and
- ☐ Income Statement, and
 - ____ Title Separated
 - ____ Escrow Separated
- ☐ Expense Statement, or
 - ____ Title Separated
 - ____ Escrow Separated
- ☐ Profit & Loss Statement
 - ____ Title Separated
 - ____ Escrow Separated

____ **Fidelity Bond or Professional Liability Insurance Policy or Other Equivalent Approved by Commissioner (Declarations Page Only).** [Utah Administrative Code (U.A.C.) R590-136-4(B)]

<http://www.insurance.utah.gov/rules/r590-136.htm>